

MONMOUTH-INDEPENDENCE CHAMBER OF COMMERCE  
BOARD MEETING  
Minutes May 14, 2010  
Polk County #1 Fire Station

**Call to Order**

The meeting of the Monmouth-Independence Chamber of Commerce was called to order by Dave Wildman, Vice President, at 7:35 a.m. at the Polk County Fire Station.

Members Present: , Dave Wildman, , Elaine Stuart, Bill Foster, , Molly McDermond, Eleanor Titus, Gwen Whelton, Marilyn Morton Kathy Martin-Willis, Scott McClure. Christine Brinton,  
GUESTS: Larry Dalton and Sandra Paoli from Winderemere

Members Absent: Jason Cane and WOU Rep

**CONSENT AGENDA**

**MINUTES**

- April Minutes were presented, Bill Foster moved to approve with corrections. Marilyn Morton seconded. Motion Passed

**CHAMBER FINANCIALS**

- Elaine Stuart presented financials. Balance Sheet attached. Preliminary figures show a profit of 2900.00 for the banquet. Kathy Martin Willis moved to accept financials, Marilyn Morton seconded the motion. Motion was passed.

**MBA FINANCIALS:**

- Bill Foster presented MBA Financials Terri Gregory seconded the motion. Motion passed

**UNFINISHED BUSINESS**

**BOARD COMMITTEE REPORTS**

**Finance – Elaine Stuart**

- Discussion on Lease agreement was deferred until it has been signed by the owner
- Elaine explained the repayment structure with the sub-leasee.
- It was also reiterated that there will be no bartering for Chamber Dues unless through Board approval.

Dave Wildman reported on the 501c3 status. After meeting with the Attorney, the 501c3 will need to be re-submitted.

**Banquet Committee -**

- Kathy reported that the Banquet went well. Everyone on the Board thought that people enjoyed themselves and that it did not go too long. Community participation good.
- Larry Dalton (community member) would like to see the application process for nominations for awards streamlined. Marilyn Morton explained the changes that were made this year. Larry Dalton and Marilyn Morton will get together to discuss any further changes for next year.

**Finance continued**

- Marilyn Morton discussed adjustments to the new budget see attached and has stated with the numbers she has we can hire an Executive Director as soon as June 1<sup>st</sup>.

- There was discussion about additional adjustments that need to be made to the budget. Those adjustments will be made and will be reflected at the next meeting.

#### **Volunteer Committee**

- Terri Gregory reported that she has put together some ideas on training for the volunteers. Brought the idea of hours for volunteers. Do we want someone on the weekends? Consensus was Saturdays 10 – 3:00 p.m

#### **Golf Committee**

- Dave Wildman reported that the Golf Tournament will be held Sept. 11<sup>th</sup> at Oak Knoll. The MI Chamber will team up with PCL

#### **MAP Committee**

- Marilyn Morton reported that she met with Dallas Chamber Exec. Chelsea Pope on the Wine guide. More info. To follow

#### **IDA Report**

- Eleanor Titus read the minutes from the IDA meeting. Shop local in full swing. Additional notes included.

#### **MBA Report**

- Bill Foster reported on July 4<sup>th</sup>, continuing preparations and Music in the Park 7/7<sup>th</sup> – 8/25. Cycle Oregon is returning to our area 7/17<sup>th</sup> & 18<sup>th</sup>.

Next Forum Lunch will be June 9<sup>th</sup> and will be held at Independence Public Library. Brown bag lunch (Bring your own).

#### **NEW BUSINESS**

- **Membership committee** will be convened chaired by Molly McDermond along with Marilyn Morton and Kathy Martin Willis. Molly will also speak with Ben Meyer from Monmouth who had expressed interest in serving on the committee and Larry Dalton (who was present as a guest) requesting to serve as a community Member. .
- Chambers Kiosk that was manufactured by PCL was approved for purchase in the amount of \$500.00. Gwen to decide on roofing and paint color.
- **Newsletter** will be addressed by Gwen Whelton and Marilyn Morton.
- Dave Wildman reviewed policy for Chamber Office Operations. All contact for Karon should be made through the Chain of Executive Committee Members 1. Jason Cane, 2. Dave Wildman, 3. Terri Gregory, 4. Elaine Stuart. Also, Commitment to the Chamber of Commerce and Job Descriptions Executive Directors.were handed out for review and signature.
- **Hiring Committee:** Dave stated that a Hiring Committee will be organized that will consist of the Executive Board and others who wish to serve. Kathy Martin-Willis and Bill Foster will serve as well.
- **MI TOWN** Web Page being put together to be in direct competition with the Chamber of Commerce by Prospector Computers was brought to the attention by Marilyn Morton.
- Christine Brinton has submitted resignation due to a move to Salem. The Executive Board will review by-laws for appropriate action in filling her vacated position.

#### **INFORMATIONAL ITEMS**

Ribbon Cutting for Rogue Ale will be held Saturday in Buena Vista. All Chamber Board is encouraged to attend.

Meeting was adjourned at 9:25